

Division of Assessment Implementation DAC Monday Email for February 10, 2003

Question of the Week!

Q: Are we going to have the assessment meetings even if it snows?

A: Yes! We will be there and waiting for you! We have snow shovels and blankets with us! If you do not feel comfortable driving in snowy conditions and wish to reschedule, please notify our office and we will change your registration. If rescheduling or travel is impossible, our office will work with you through electronic and phone assistance so you will be prepared for the Spring 2003 test administration. In the extreme situation where a meeting would have to be canceled (We are stuck and can't get to the meeting site.), call the meeting location to confirm cancellation. Phone numbers for each meeting location are included below BE SAFE and hope to see you there!

Agenda

Attached is the agenda for the assessment meetings.



Feb 2003 DAC mtg
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Assessment Meetings

Test administration manuals, NRT test coordinator manual, administrative forms and other materials have been posted on the KDE website in advance of the Winter DAC meetings. This year's meeting will focus more on your concerns, possible problems, and trouble-shooting. Because of budget constraints, few materials will be printed for distribution to all in attendance. The District will receive one print copy of the NRT manual, a few copies of forms, and a CD-Rom with materials used at the training and posted on the web.

We will use materials at each site that will be collected and reused at the next site. During the meeting you will have access to materials needed for training. However, if you are the type of learner that likes his/her own copy of materials to markup during training, you will need to print the material from the web and bring it with you. Please let anyone else from your district that is attending know about this, so that they can print if they wish. If you choose not to print, we strongly encourage you to look at the materials on the web so that any questions they generate can be handled more effectively for you at the meeting.

The materials can be found by following these links

Homepage>administrative resources>testing and reporting>district support>meetings and trainings-->winter DAC meetings.

*During the assessment meetings no staff from the Communications Branch will be in the office. If you have questions, issues, or need to make changes to your registration please leave a voice message or email message for Kathy Moore (kmoore@kde.state.ky.us), Rhonda Sims (rsims@kde.state.ky.us), or Phyllis Shuttleworth (pshuttle@kde.state.ky.us). We will be checking emails and phone messages while on the road and will get back with you ASAP.

Feb. 11 - Ashland Plaza Hotel (Ballroom), 15th Street and Winchester, Ashland
Phone: 606-326-0250

Feb. 12 - Jenny Wiley State Park (Conference Center-Cherokee Room), 75 Theatre Court,
Prestonsburg Phone: 800-325-0142

Feb. 13 - Natural Bridge State Park (Activity Center), 2135 Natural Bridge Road, Slade
Phone: 800-325-1710

Feb. 18 - Lake Barkley State Park (Convention Center-Room A), P.O. Box 790, Cadiz, Phone: 800-325-1708

Feb. 19 - Holiday Inn University Plaza (Conference Center-Rooms 1 & 2), 1021 Wilkinson
Trace, Bowling Green Phone: 270-745-0088
Feb. 20 - Pine Mountain State Park (Convention Center-Laurel and Azalea Rooms), 1050 State
Park Road, Pineville Phone: 800-325-1712
Feb. 25 - General Butler State Park (Conference Center), 1608 Highway 227, Carrollton
Phone: 866-462-8853
Feb. 26 - Howard Johnson, 209 Commerce Drive, Elizabethtown
Phone: 270-769-9616
Mar. 4 - History Center (Brown-Forman Room), 100 Broadway, Frankfort
Phone: 502-564-1792

**NOTE: Due to budget constraints, we will be unable to provide any refreshments of any
kind at these meetings.**